

OPEN CALL
ENTRY FORM & LOAN AGREEMENT
(Print & bring with you for artwork drop off)

Artist's Name: _____

Title of artwork: _____

Date of artwork: _____

Medium: _____

Size (H): _____ (W): _____ (D): _____

Weight - *should not exceed over 100 lbs (lbs)*: _____

Phone: () _____ Alt. Phone: () _____

Email: _____

Courtesy of: _____

Courtesy line. Unless otherwise noted, LAMAG will use Courtesy of the artist.

Please print, fill out, and bring with you when you drop off your artwork at LAMAG.

I allow my artwork in this exhibition to be photographed, recorded and reproduced at the discretion of the Gallery for education and publicity purposes. **Initials:** _____

I allow the general public to photograph my work. **Initials:** _____

I acknowledge LAMAG's insurance value maximum of \$500 dollars unless otherwise agreed and signed off on by the artist and LAMAG curators. **Initials:** _____

I acknowledge that condition reporting will be onsite at drop off and signed off by artist and LAMAG representative.

The conditions governing this Loan Agreement are accepted for works listed on this document. **Initials:** _____

Condition reporting will be onsite at drop off and signed off by artist and LAMAG representative. **Initials:** _____

Work may be photographed, telecast, webcast, streamed and reproduced at the discretion of the Los Angeles Municipal Art Gallery (here in "Gallery") and/or the Department of Cultural Affairs (here in "DCA") for education and publicity purposes in connection with this exhibition. **Initials:** _____

Signature: _____

Dates: _____

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Exhibition Title: Open Call (Final Title TBD)
Exhibition Dates: Saturday, December 9, 2023 - Saturday, March 30, 2024
Loan Dates: October 25, 2023 - April 5, 2024

City of Los Angeles Department of Cultural Affairs Conditions Governing Loans

1. The Los Angeles Municipal Art Gallery (Gallery), a facility of the City of Los Angeles Department of Cultural Affairs (DCA) will exercise the same care in respect to loans as it does in the safekeeping of comparable property of its own.
2. Loans shall remain in the possession of the Gallery and/or other exhibitors participating in the stated exhibition for the period of this loan, as specified in the loan dates on the face of this agreement.
3. The Gallery is not responsible for the loan after the close of the agreed loan period. After the loan period, files will be retained by LAMAG for archival purposes only.
4. The Gallery, by mutual agreement with Lender, will insure this loan under its fine art policy, for the amount given and approved on the face of this agreement, against direct physical loss or damage while on location during the period of this loan.
5. If the lender chooses to retain his/her own Fine Arts insurance, the Gallery must be supplied with a certificate of insurance clearly stating the relationship of the exhibitor to the insurer. The lender's insurance shall supersede and shall constitute a release of the Gallery from any liability in connection with the property on loan. The Gallery can accept no responsibility for any error or deficiency in information furnished to the lender's insurers or for lapses in coverage.
6. Unless permission is declined here, it is understood that this loan may be photographed and reproduced for publicity purposes in connection with this exhibition, for illustration on The Gallery's website, social media and other publications, and that copies of it may be made and distributed for educational use.

Signature: _____

Dates: _____